

Notice

TO ALL OWNERS & RESIDENTS:

Ref No. 21-71

NATIONAL RECOVERY PLAN 3 (NRP 3)

Appended below are the recently updated Standard Operating Procedures (SOP) under the National Recovery Plan 3 for your reference, and shall be updated from time to time.

BASIC COMPLIANCES

All residents and public must strictly comply with the standard SOP from MKN and KPKT including:-

- i. Any individual under Ministry of Health (MOH) quarantine are **strictly prohibited** to enter Kiaramas Cendana.
- ii. Each individual shall register by scanning the MySejahtera QR code at the designated registration counter for contact tracing purposes.
- iii. Do not congregate and to maintain social distancing at least 2 - 3 meters apart;
- iv. Everyone should always stay alert in maintaining social distancing of 2 – 3 meters apart.

1. WEAR SURGICAL MASK	All individuals must wear a surgical mask at all times in the common areas especially in the lifts.
2. COMMON FACILITIES USAGE	Common Facilities Are Open Social distancing of 2-3 meter should be observed. Criteria – residents who are fully vaccinated only. Sauna and Jacuzzi shall remain closed.
3. VISITORS	Visitors are Allowed with the approval from the Management Office. BBQ and poolside bookings remain closed.
4. CONTRACTORS	All contractors/workers for repairs must be fully vaccinated and are limited to the unit or the area involved only. Approval must be obtained from the Management Office in advance.

PERBADANAN PENGURUSAN KIARAMAS CENDANA

(PTG/WP.20/1/2330)

10-G-03, Kiaramas Cendana Condominium, 10 Jalan Desa Kiara, Bukit Kiara, 50480 Kuala Lumpur.

Tel: 03-6203 7768 Fax: 03-6203 7769

Email: k.cendana@gmail.com



5. MOVING IN / OUT	Allowed with approval obtained from Police and Management Office. Movers are subject to strict adherence to the SOP.
6. RENOVATION	Renovation allowed. Workers/contractors must be fully vaccinated before commencing work.
7. FOOD AND PARCEL DELIVERIES	All food and parcel deliveries shall be delivered at the main lobby and owners and residents are required to pick up at the lobby.

MANAGEMENT OFFICE

In order to minimize human interaction,

1. All communications with the MO are encouraged to be made via phone calls or email.
2. For billings and payment, all owner/tenant are advised to do an online transfer. Please refer detail as below; -

Account Name	Perbadanan Pengurusan Kiaramas Cendana
Bank Name	Hong Leong Bank Bhd
Account No	277 0002 1643

Important:

Please forward payment remittance to accounts@kiaramascendanacondo.com attached with relevant details (indicating Unit No., Amount, Payment Purpose, Date and stating method of payment).

For payment via cheque, owner/tenant can put the cheque inside an envelope and drop it into the Management Office's letterbox. Please be reminded to write down your name, unit number, contact and payment details.

Please STAY HOME and STAY SAFE.

Thank you.



The Management
07 October 2021

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