

# Notice

TO ALL OWNERS & RESIDENTS:

Ref No. 21-48

## FULL MOVEMENT CONTROL ORDER SOP UPDATED

Extension of the **Full Movement Control Order (FMCO) 15 June 2021 to 28 June 2021**, please take note that the following SOP remain the same:-

### BASIC COMPLIANCES

All residents and public must strictly comply with the standard SOP from MKN and KPKT including:-

- i. Any individual under Ministry of Health (MOH) quarantine are **strictly prohibited** to enter Kiaramas Cendana.
- ii. Each individual shall register by scanning the MySejahtera QR code at the designated registration counter for contact tracing purposes.
- iii. Do not congregate and to maintain social distancing at least 1 meter apart;
- iv. Everyone should always stay alert in maintaining social distancing of 1-meter apart.

<b>1. WEAR SURGICAL MASK</b>	All individuals <b>must wear a surgical mask at all times</b> in the common areas especially in the lifts.
<b>2. COMMON FACILITIES USAGE</b>	<b>All common facilities are closed</b> until further notice except outdoor jogging track. <b>Outdoor Activities</b> Outdoor activities for non-contact sport e.g. jogging/walking are allowed. Please maintain social distancing of 2 to 3 meters apart while jogging/walking.
<b>3. VISITORS</b>	Visitors are <b>Not Allowed</b> except with the approval from the Management Office:- <ul style="list-style-type: none"><li>- Senior citizen residents who live alone and need monitoring</li><li>- Residents who need immediate medical intervention</li><li>- Residents in need of assistance.</li></ul>
<b>4. PART-TIME MAIDS</b>	<b>Not Allowed</b>

### PERBADANAN PENGURUSAN KIARAMAS CENDANA

(PTG/WP.20/1/2330)

10-G-03, Kiaramas Cendana Condominium, 10 Jalan Desa Kiara, Bukit Kiara, 50480 Kuala Lumpur.

Tel: 03-6203 7768 Fax: 03-6203 7769

Email: [k.cendana@gmail.com](mailto:k.cendana@gmail.com)



<b>5. CONTRACTORS</b>	Repair of essential goods only are allowed, contractors/workers are limited to the unit or the area involved only. Approval must be obtained from the Management Office in advance.
<b>6. MOVING IN / OUT</b>	<b>Not Allowed</b>
<b>7. RENOVATION</b>	<b>Not Allowed</b>
<b>8. FOOD AND PARCEL DELIVERIES</b>	All food and parcel deliveries shall be delivered at the main lobby and owners and residents are required to pick up at the lobby.
<b>9. OTHERS</b>	<b>Not Allowed</b> House viewing Installation of new internet/satellite TV and water filters

## MANAGEMENT OFFICE

In order to minimize human interaction, The Management Office (MO) **shall Not be accepting any walk-in** from resident or public until the end of FMCO.

### *Standard Operating Procedures (SOPs):*

1. All communications with the MO shall be made via phone calls or email only.
2. For billings and payment, all owner/tenant are advised to do an online transfer. Please refer detail as below; -

Account Name	Perbadanan Pengurusan Kiaramas Cendana
Bank Name	Hong Leong Bank Bhd
Account No	277 0002 1643

### **Important:**

Please forward payment remittance to [accounts@kiaramascendanacondo.com](mailto:accounts@kiaramascendanacondo.com) attached with relevant details (indicating Amount, Payment Purpose, Date and stating method of payment).

For payment via cheque, owner/tenant can put the cheque inside an envelope and drop it into the Management Office's letterbox. Please be reminded to write down your name, unit number, contact and payment details.

**Please STAY HOME and STAY SAFE.**

Thank you.

**The Management**

**Date: 15 June 2021**

## PERBADANAN PENGURUSAN KIARAMAS CENDANA

( PTG/WP.20/1/2330)

10-G-03, Kiaramas Cendana Condominium, 10 Jalan Desa Kiara, Bukit Kiara, 50480 Kuala Lumpur.

Tel: 03-6203 7768 Fax: 03-6203 7769

Email: [k.cendana@gmail.com](mailto:k.cendana@gmail.com)

